



46TH ANNUAL WATERTOWN

FALL FESTIVAL

Saturday, October 4th, 2025

VENDORS WANTED! | 10AM - 5PM

Admission is Free!

food - face painting - family
games - live music - shopping

VETERANS' MEMORIAL PARK
570 NOVA SCOTIA HILL RD
WATERTOWN, CT 06795



For more info:

www.watertownctrec.com

Contact:

(860)945-5246

wtnspecialevents@watertownct.org

WATERTOWN 46th ANNUAL FALL FESTIVAL:

Saturday, October 4th, 2025

10:00AM- 5:00PM

Event Location: Veterans' Memorial Park 570 Nova Scotia Hill Rd., Watertown, CT 06795

VENDOR APPLICATION FOR CONSIDERATION: Applications are subject to review by the Town of Watertown

Please Print:

BUSINESS/ ORGANIZATION: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

TELEPHONE #: _____ **ALTERNATIVE #:** _____

****EMAIL IS REQUIRED FOR COMMUNICATION BEFORE EVENT****

EMAIL ADDRESS: _____

Item(s) Being displayed, given away, or sold: _____

ALL APPLICATIONS RECEIVED/ POSTMARKED AFTER WILL BE SUBJECT TO A \$15.00 LATE FEE.

Farmers Market Corner:

_____ \$35.00- Exhibit Space 12 X 12 (**FARMERS ONLY**)

We **ask all Farmer Market Vendors to donate a minimum one item** to be raffled off.

Bring your item(s) to the raffle table by 9:30AM. In return you will receive a raffle ticket per item donated to the raffle table.

Vendors:

_____ \$55.00- Exhibit Space 12 X 12

_____ \$35.00- Non- Profit Vendor exhibit space 12X12 (**MUST PROVIDE 501(3)(C)**)

_____ \$40.00- Additional Vendor spaces

We **ask all vendors to donate a minimum one item** to be raffled off.

Bring your item(s) to the raffle table by 9:30AM. In return you will receive a raffle ticket per item donated to the raffle table.

Food Vendors:

_____ \$225.00- Food Truck

_____ \$175.00- Exhibit Space 14 X 14

_____ \$50.00- Non- Profit Vendor exhibit space 12X12 (**MUST PROVIDE 501(3)(C)**)

ALL FOOD VENDORS MUST complete the food service event requirements through the Torrington Area Health District. The TAHD requires that the Temporary Food Events Registration Form and payment be received **2 weeks prior to event date**. Please contact the TAHD for more information and to confirm your participation!

www.tahd.org Phone: (860)489-0436 Fax: (860)496-8243 Email: info@tahd.org

Payment: CASH OR CHECK ONLY! Checks can be made out to Watertown Fall Festival

* Returned checks are subject to a \$50.00 "return" bank fee.

OPTIONAL:

I am enclosing an additional \$ _____ for a donation.
(Donations of \$100 or more please contact wtnspecialevents@watertownct.org to see what is included!)

***THERE ARE NO REFUNDS ONCE PAYMENT IS RECEIVED! ***

I have enclosed \$ _____ with my completed application.

Acknowledgement and Waiver: *I hereby, in the event of accident and/or incident, waive all claims and/or damages against the Town of Watertown Connecticut. The Watertown Parks and Recreation Department, their agents or Commission and Committee Members, including the Watertown Fall Festival Committee. The undersigns, hereby releases the Town of Watertown from all actions causes of actions, suits, controversies, promises, damages, judgement, extent execution, claims whatsoever in law or equity which against the Town of Watertown Connecticut by myself, my heirs, or hereafter can, shall or may, have for, upon, or by reason of any matter cause or thing whatsoever from the Beginning of the world forever hereafter in connection with my participation in activities upon premises and/or lands owned by the Town of Watertown. In participating in said activities I understand that there are certain risks that I may be injured or incur physical harm or injury and I assume said risks of my own free will, knowing that I shall bear full responsibility for medical costs, care, treatments, or any other costs or damages to me as a result of said injuries. I have read the above statement and verify I am in good health and covered by medical insurance. Your signature on this application is your agreement to abide by the rules of the show/event. Booths are subject to closure if the Guidelines are not strictly adhered to. The Fall Festival Committee and the Town of Watertown are not responsible for items lost or stolen. Vendor set-up and items left unattended are the sole responsibility of the vendor. The Town of Watertown and the Watertown Fall Festival Committee reserve the right to refuse, refund, or cancel any vendor and/or their items which are not in the best interest of the Town. Signing this constitutes a Contract and I understand there are NO REFUNDS.*

Signature: _____

Print: _____ **Date:** _____

Applications & Payment can be mailed or brought to the Watertown Parks & Recreation Department.
Attn: Special Events- 61 Echo Lake Rd., Watertown, CT 06795.

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Saturday, October 4th, 2025

10:00AM- 5:00PM

Event Location: Veterans' Memorial Park 570 Nova Scotia Hill Rd., Watertown, CT 06795

WATERTOWN FALL FESTIVAL GUIDELINES:

***Electricity is NOT provided. Please be prepared with generators/other sources of power if necessary. Please be aware that as the sun begins to set, it may be difficult to see your items on display. ***

ABSOLUTELY NOT: NO Stakes or poles will be pounded in the field to protect the underground irrigation system.

EXHIBIT AREA: Your exhibit area is a maximum of 12' X 12' (additional booth space available for a nominal fee). Your exhibit area and surrounding area must be left in the same condition you found it. Thank You

FOOD: Food Vendors **MUST** secure health permits through Torrington Health District before the event. **(860) 945-5270 or (860) 489-0436.** Please read attached letter with information from TAHD.

GENERATORS & FIRE EXTINGUISHERS: Generators are strongly recommended if power is needed. Please contact wtnspecialevents@watertownct.org if you plan on using one at the event for special accommodations on vendor placement. Vendors must provide working fire extinguisher for their booth if you are using a generator.

PETS: Please do not bring pets to the Fall Festival.

PROHIBITED: No Bang Caps, Silly String, or any items that are a mess to pick-up are permitted to be sold or given away.

RAFFLE TABLE: Were asking everyone to drop off your donation to the raffle at the Watertown Parks & Recreation table. Site map will be available a week prior to the event. Please reference the map for raffle drop off location.

REFUNDS: Sorry, there are **NO REFUNDS** ONCE PAYMENT IS RECEIVED.

SET-UP: Saturday, October 4th, 2025 at 7A.M. You MUST be set-up by 9:30 A.M. Strictly enforced! All vendors must bring help to set up and break down your tents and tables.

SPECIAL REQUESTS: They must be made at least 2 weeks before the event.

TIME: No early tear downs unless it is an emergency. Once the event is over, please pack up as quickly as possible.

VEHICLES: No driving on any fields. Vendors are **NOT** to park in the Veterans' Memorial Park parking lot throughout the event. After unloading products, vendors are to move their cars to the John Trumbull Primary School parking lot (779 Buckingham St, Oakville, CT 06779). A First Student School Bus will be there to shuttle all vendors back to Veterans' Memorial Park for the remainder of the event. **The bus will begin shuttling at 7:15AM** and will be available throughout the day as needed. At the end of the event, there will be one bus allocated to vendor shuttling only! We have close to 150 vendors each year and Veterans' Memorial Park has limited parking spots. We need to make sure the parking spots are available for spectators, handicap parking, musicians and other entertainers throughout the day. If you need special accommodations for parking in the park, please reach out to wtnspecialevents@watertownct.org and we can try our best to accommodate you!

VENDOR PROVIDES: You must provide your own tables, chairs, tents/awnings. Seasonal decorations encouraged.

WEATHER: The Watertown Fall Festival is held Rain or Shine! All Displays and exhibits are outdoors. Please plan ahead. Sorry No Rain Checks or Refunds.

If you have any questions, please don't hesitate to contact the Watertown Parks & Recreation Department at (860)945-5246 or email: wtnspecialevents@watertownct.org.